



## **'A Day in the Life' Project – Writers Legal Release & Agreement**

- I hereby certify that the materials submitted for the book development project 'A Day In The Life Of a Project Manager' (initiated by the International Project Management Day team) are my original work or work that I previously copyrighted or obtained permission to use and agree to release for use in the Day in the Life project for the purpose of furthering the knowledge of the project management profession.
- I confirm that my materials submitted for consideration in 'A Day In The Life' book have not been copied directly from other sources, have the appropriate and required permissions for use, and are properly referenced if previously posted in other publication sources.
- I understand my material may be slightly edited to ensure all spelling and grammatical concerns are addressed to meet the project's defined quality requirements. To maintain a uniform format to all received material, the Project Director and evaluation team has permission to edit formatting of all submitted materials.
- My material will be produced in English (unless another language with English translation is confirmed prior with the Director of the project).
- I understand that not all submitted material will be guaranteed entry into the collection of project management stories. The evaluation process will be transparent to prevent biased reviews and I will have the opportunity to obtain feedback about my submission.
- All material confirmed for publication will be published with my name as the author. I understand that there will not be any monetary compensation for my writings and agree the proceeds from the sold published material will be used to further the goals of the International Project Management Day organization.
- 'A Day in the Life' project has my full permission to include my submitted name, location, bio details, and contact email (if submitted).
- I will meet all deadlines for submitting the material and will respond to any contact for verification of information and clarification of details (especially where materials are written in a second language).

Upon completion and release of the final product, individuals with writings in the book will be sent information about how to advertise and or communicate their involvement in the book.

I further release the entire International Project Management Day team from any and all liabilities associated with my submission and assume full responsibility the content.

This **document must be received** to provide an opportunity for the Day in the Life Project team to read, evaluate, and use the submitted written material.

**Deadline is August 31<sup>st</sup>, 2012.**

Please sign then return by scanned, email, fax process.

**Author/Writer Signature:** \_\_\_\_\_

**Print name** \_\_\_\_\_

**Date Signed/Returned:** \_\_\_\_\_